

December Meeting Minutes for
Institute of Electrical and Electronics Engineers (IEEE) National Capital Area Council (NCAC)

Date: Wednesday, 13 December 2000

Location: Allie's American Grill, Tysons Corner Marriott

Time: Dinner 6:00 PM, Section & NCAC meetings beginning at 6:30 PM

The NCAC meeting was called to order by chairman, Don Rickerson, with a request for approval of the proposed agenda.

The previous meeting minutes (November) were approved.

The treasurer's report was presented by treasurer, Saj Durrani.

- Budget Proposal for year 2000 still awaiting Section's MOA to establish spending for year 2000
- NCAC Radar Conf share \$20,500, the sections will be returned their \$4k investment, the remainder will be used to fund the NCAC activities in lieu of quarterly funding.
- R2 PACE funding \$6500 (est) Wash Section and NCAC
- Treasurer's Report- approved
- 2001 NCAC Budget draft presented
- An audit committee of Mike Cardinale, Shyam Bajpai and Saj Durrani will audit the NCAC account this year for the Finance Report due 24 Feb.

Chairman's Report - Don Rickerson, Vice-Chair, Satish Aggrawal

- NCAC Tech Courses listing, any future course must be carefully considered. The few courses that were not canceled this year had low attendance.
- Review NCAC Calendar- 1Q 2001 meetings--email out-- the calendar will become part of the Scanner
- Section meeting and finance reports due in Feb.
- 2001 New Officers Orientation-March 2001

Standing/Ad Hoc Committee Reports:

- Administrative Office-Don Rickerson
- Program Plans - None
- Awards Banquet- Pete Sypher
The speaker for the banquet has yet to be named, but Vince had someone in mind from NRL, we agreed that he should proceed with the invitation to the potential speaker
- Conferences - Don Rickerson
Jerry Gibbon seeks replacement
- Membership Development - Howard Needham
With better tracking of new Senior Members, the Sections should receive bigger bonuses this year
- Professional Activities - PACE - Don Rickerson
PACE project of R2 funding for 2000 should be \$6500, Harold Stinger is preparing the 2001 requests
- University Relations- Ed Miller
16 Feb U of MD SPAC
- Publications - SCANNER - Bill Kelly/Dave Booth/Ed Gordon
Bill Kelly Jan/Feb Issue is on track.
A motion was passed that will allow Dave Booth to give up to a 15% discount to agents bring ads to the Scanner.

Liaison Reports:

- Northern Virginia - Vince Williams
Considering adjusting meeting schedule for next year, schedule will be proposed
- Washington Section - none
- Consultants Network - none

Unfinished Business

- Contract with Scanner Managing Editor, Karen Winstedt-Drafted with Bill Kelley
- Contract with Brass Ring proposed, we request any comments by 20 Dec before we finalize it
- Contract with Jackie Hunter need to be started

New Business

The Nova ComSoc is looking to host a seminar on 26 June in Ashburn, support will be needed in ads and admin functions

Next Month's Meeting: NCAC and Wash Section Joint Meeting - 2 January 2001 at the Pooks Hill Marriott.
Shyam is out of town, but is considering changing the date to 9 Jan.

Respectfully submitted,
James Allen
Secretary, NCAC

Attendance List

Don Rickerson	NCAC Chair	703-330-9028	d.rickerson@ieee.org
Satish Aggarwal	NCAC Vice Chair	301-415-6005	sa@ieee.org
Saj Durrani	NCAC Treasurer	202-418-7293	s.durrani@ieee.org
Dave Booth	NCAC SCANNER	540-364-1350	dbooth@ieee.org
Howard Needham		301-214-1602	howardn@ieee.org
Vince Williams	NOVA Sec. Chair	703-808-3434	vwilliams@ieee.org
Pete Sypher	NOVA Vice Chair	301-601-2711	p.sypher@ieee.org
Michael Cardinale	NOVA Treasurer	703-642-3538	cardinal@ieee.org
John Margosian	MTT Vice. Chair	301-365-1257	jmargo448@cs.com
Michael Nueslein	MTT Secretary	703-872-3472	michael_nueslein@smcompany.com
Harvey Neuman	MTT Chair	202-767-3008	
Michael Picciolo	Sig Proc Chair	202-404-1984	picciolo@ieee.org
Mike Scheidt	Comm Soc Chair	703-808-3452	mscheidt@ieee.org
Amarjeet Basra		703-324-2821	abasra@co.fairfax.va.us